

## **BRYCEVILLE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan**

I, Amber Nicholas-Bovinetto, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### **Assurances**

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

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**Signature of Principal or Designee**

**Date Signed**

### **Mission Statement**

Parental Involvement Mission Statement (Optional)

**Response:** Our mission at Bryceville Elementary School is to provide an environment where each student will aspire to be a life-long learner and responsible citizen. At Bryceville Elementary School, we are committed to creating an environment that successfully prepares students to achieve academic excellence, in a manner which involves all stakeholder input and collaboration.

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### **Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Bryceville Elementary School strongly believes in involving parents in all aspects of our Title I programs. We involve parents in the planning, review, and implementation of Title I programs via quarterly School Advisory Council (SAC) meetings. SAC has the responsibility of evaluating the various school level plans, including the School Improvement Plan the Parent Involvement Plan. More than 50% of SAC is composed of non-school employees (parents and community members) who are elected by their peers. Parents are given the opportunity to review the plans and offer input prior to approval. Parents give input about Title I in its entirety on parent and climate surveys, particularly with regard to parent involvement and training needed to help their children. Results of the parent surveys are reviewed and analyzed by SAC, and needed changes are explored. SAC provides input as to changes needed and how parent involvement funds can be strategically budgeted and expended.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I, D and Title X,C	Guidance Counselor maintains continuous verbal and written communication with liason to address students' needs (prevention, intervention, and McKinney-Vento related needs)
2	Child Find, CARRT, Family Matters of Nassau County, Barnabas Center	Guidance Counselor maintains continuous verbal and written communication with aforementioned agencies
3	Informational Parent Nights/Workshops	School based SAC Committees will advertise and conduct meetings to provide information to parents in the fall of 2016. Parents will be informed of expectations for student progress and how they can help their chil/ren achieve success. This cycle is a continuation from last year and is designed to address all major curriculum areas.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Title I Meeting/ Title I Meet & Greet	Amber Nicholas-Bovinette	August 9, 2016	Agenda of Events, Sign-In sheets
2	Title I Open House	Amber Nicholas-Bovinette	October 6, 2016	Agenda of Events, Sign-In sheets

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Bryceville Elementary School will host numerous events and meetings that promote parental and family involvement. Meals/snacks are provided as appropriate. Activities are provided for all age groups to promote family involvement. Activities are held at a variety of times and days to improve parent participation.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Volunteer Orientation	Norma Owens	Increased quality of parent involvement through focus on the value of parental involvement	October 11, 2016	Parent Feedback; Sign-In
2	Positive Home/School Contact & Conferences	Principal and Teachers	Promotes quality positive relationship between parent/school and teacher	Ongoing	Parent Feedback
3	School/Home Agenda Planners	Teachers	Keeps parents informed in a timely manner regarding student progress	Ongoing	Parent Feedback/Parent Signatures
4	School/Class Newsletters	Principal and Teachers	Keeps parents informed of school and class activities. Classroom and school newsletters provide instructional assistance to parents on current curriculum.	Ongoing	Newsletters
5	Edline Website	Theresa Milligan, SuperUser	Keeps parents informed of school activities electronically.	Ongoing	Edline Website
6	Reading Connections	Principal	Informs parents of Reading strategies and activities to help students become better readers	Monthly	Publication (print and electronic)
7	Parent Institute	Principal	Informs parents of a variety of strategies to help with their students at home	Ongoing	Available online (Edline Website)
8	FOCUS	Principal, Teacher, Data Entry	Keeps parents informed of students' real time grades across all subject areas	Ongoing	FOCUS Online

9	Scholastic Book Fair	Bruce Thomas, Media Specialist	Parents have the opportunity to be involved in helping students select and purchase books for their home libraries	April 2016	Parent Feedback; Participation measured by purchases
10	STEM Family Night	Math, Science, Technology Committees	Informs parents of state and local expectations. Provides parents with meaningful activities to reinforce learning	March 2016	Parent Feedback; Sign-In
11	Title I Annual Meeting Meet & Greet/Open House	Principal	Provides parents with basic information about the Title I program including their rights as Title I	August/September 2016	Parent Feedback; Sign-In
12	Reading Nights	Sharen Fluharty, Committee Chair	Parents visit the Media Center and are encouraged to read with their students and learn the Accelerated Reader program	Quarterly	Parent Feedback; Sign-In
13	Annual Art Walk	Kristie Money, Committee Chair	Parents have the opportunity to view their child's art in advance of the Shrimp Festival	May 2016	Parent Feedback; Sign-In
14	Fall Festival	PTO, Principal, Faculty & Staff, Business Partners	The entire community has the opportunity to be welcomed into the school to build school-community relations	November 2016	Parent Feedback

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Back to School Faculty Meeting	Principal	Sets tone for school year; Provides overview of school policies, procedures, and expectations; emphasizes value of parental involvement	August 2, 2016	Agenda, Roster, Handouts
2	Annual Required Training	Principal/Grade Level Chairs	Promotes safe learning environment for all students	August 2016	PowerPoint, Sign-in sheet
3	Continued PD for FI ELA Standards	Teachers, Administration	Teachers will utilize information derived from PLC to more effectively address student needs	Fall 2016-ongoing	Agenda, classroom observation, collaborative planning
4	Continued PD of Florida Math Standards	Teachers, Administration	Teachers will utilize information derived from PLC to more effectively address student needs	Fall 2016-ongoing	Agenda, classroom observation, collaborative planning

5	Reading strategies & citing evidence; Singapore Math	Presenters, Teachers, Administration	Teachers will utilize information derived from PD experience and continued learning in PLCs to more effectively address student needs	August 3,4,5 - ongoing	Agenda, sign-in, classroom observation
6	Vocabulary Study Team	Teachers, Administration	Teachers will utilize information to target standards based vocabulary needs and implement strategies to enhance classroom instruction	Fall 2016-ongoing	Agenda, Sign-in, classroom observation
7	Continued i-Ready Training in Reading & Math	Teachers, Administration, i-Ready PD Team	Teachers will utilize information from training to more effectively address student needs	Fall 2016-ongoing	Agenda, sign-in, classroom observation
8	STAR Reading & Math Training	Teachers, Administration, STAR representatives	Teachers will utilize information derived from training to more effectively address student needs	Fall 2016-ongoing	Agenda, classroom observation, collaborative planning
9	Saxon Training for 3 <sup>rd</sup> grade ESE teachers	Teachers, Administrations	Teachers will utilize Saxon as a Direct Instruction approach to teach phonics and will utilize information to more effectively address student needs	Fall 2016-ongoing	Teachers will utilize Saxon as a Direct Instruction approach to teach phonics
10	Positive Behavior Intervention Support	Principal, PBIS Team	Training and collaboration will be utilized to develop a cohesive school-wide language for student behavior	Summer 2016-ongoing	Teachers will utilize Saxon as a Direct Instruction approach to teach phonics
11	FIN Collaboration	FIN, Principal, Teachers	Planning collaboration time for the purpose of differentiation	Fall 2016-Ongoing	Teachers will utilize 1-2 hour chunks of time to plan for differentiation and strengthen grade level collaboration and communication.

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## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** PIRC information is sent home to families, posted on the school webpage, and included in Title I Annual Meeting. Multiple links are included on school web page to support and encourage parents to participate more fully in the education of their child.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];

- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** BES will hold its annual Title I Meetings on August 9, 2016 (Title I Meet and Greet) and September 1, 2016 (Title I Open House. Parents will receive important information about Title I and how it works at BES. They will also be made aware of the issuance of the Parent Desk Reference which will include information on the rights as Title I parents, as well as state academic standards. Information will also be given about SAC, where parents are encouraged to give input, suggestions and help make decisions regarding their child's education. This information will also be made available on the school Edline webpage. Teachers provide class expectations, the grading process and assessments in the School/Home Communication folder (K-2)/binder (3-5). Student progress information is also made available to parents via weekly communication.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Information is sent to every child in the student's primary language. Forms are available in multiple languages. The school will communicate with parents in parent friendly language as much as possible. The NCSB District also has an ESL coordinator who secures curriculum and supplies for ESL students and monitors their progress carefully. This coordinator also provides for any translation as needed. Information is also posted in multiple languages at the Nassau County District website. All schools in the District are handicapped accessible.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:  
 Not Applicable

## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.  
[Uploaded Document](#)

## Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## **Evaluation of the previous year's Parental Involvement Plan**

### **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
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### **Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

<b>count</b>	<b>Content and Type of Activity</b>	<b>Number of Activities</b>	<b>Number of Participants</b>	<b>Anticipated Impact on Student Achievement</b>
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### **Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

<b>count</b>	<b>Barrier (Including the Specific Subgroup)</b>	<b>Steps the School will Take to Overcome</b>
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### **Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

<b>count</b>	<b>Content/Purpose</b>	<b>Description of the Activity</b>
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